



You will be renting space in buildings recognized by the National Register of Historic Places – because of their age and significant history, we place conditions on rental contracts with the aim of preserving these buildings for use by future generations. SCHF complies with all state regulations regarding the sale and use of alcohol (see policy statement in contract).

1885 Auditorium & Stage and 1868 Chapel/Convent – All Auditorium and Chapel/Convent rentals require a deposit at the time the contract is signed. The deposit is in addition to the rental fee, but the full \$500 deposit is refundable if the property is returned in the condition it originated. In the event of a cancellation, the deposit is not refunded. All rental fees are due in four increments between the date you book your event and one month prior to the rental date. Additional hours are available for \$150 each.

1. **General Function with Auditorium** (such as lectures, exhibits, theater, and other non-catered events)
\$800; eight hours; \$300 deposit
2. **Reception with Auditorium** (such as weddings, proms, reunions, dances, banquets, or other catered events)
\$1,500; ten hours; \$500 deposit
3. **Wedding and Reception with Auditorium including Courtyard**
\$1,900; twelve hours; \$500 deposit; includes two hours rehearsal time the evening prior to the wedding; add the second courtyard for an additional \$300
4. **Reception with Convent Parlor Rooms**
\$800; eight hours; \$300 deposit
5. **Wedding and Reception with Chapel/Convent**
\$1,300 twelve hours; \$500 deposit; includes two hours rehearsal time the evening prior to the wedding; add courtyard for additional \$400
6. **Wedding and Reception with Chapel/Convent and Auditorium**
\$2,600 twelve hours; \$500 deposit; includes two hours rehearsal time the evening prior to the wedding
7. **Bridal Suite with Convent Parlor Rooms**
Beautifully remodeled with antique furniture, perfect for those picture opportunities!
SCHC Bride- \$400; six hours; \$50 each additional hour; \$200 deposit
Outside wedding- \$700; \$100 each additional hour; \$300 deposit

Rental fees include the use of tables, chairs, and set-up.

Security is required on all events and will be provided by SCHF at \$40/hour.

All events with alcohol will require a bartender and a Special Events Policy, provided by the renter.

1937 School Building Classrooms – Classrooms are available to rent for meetings, workshops, seminars, lectures and other similar functions. Classrooms are not available for parties or receptions. All classroom rentals require a \$75 deposit at the time the contract is signed. The deposit is in addition to the rental fee and is completely refundable if the property is returned in the condition it originated.

- **General Function** - \$150 for four hours or less, \$30 for each additional hour

ALL RENTALS WILL INCLUDE USE AND SET UP OF TABLES AND CHAIRS. THE LAYOUT MUST BE TURNED INTO SCHF OFFICE ONE WEEK PRIOR TO EVENT. ALL OTHER SET-UP IS THE RESPONSIBILITY OF THE RENTER.

For more information or any other questions, please call the Southern Cultural Heritage Center office at (601) 631-2997 or email info@southernculture.org.